



**Town of Grafton**  
Office of the Board of Assessors  
Drew Manlove – Principal Assessor  
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2015 DEC 17 AM 10 07

**MINUTES**  
**BOARD OF ASSESSORS**  
**November 12, 2015**

A meeting of the Grafton Board of Assessors was held in the Grafton Municipal Center on Thursday, November 12, 2015. Chairman Drew Manlove, Member Ken Grew, Clerk Marsha Platt and Tammy Kalinowski were present at the meeting.

**1. CALL TO ORDER**

Chairman, Drew Manlove called the meeting to order at 9:02 A.M.

**2. ACTION ITEMS**

**A. Approval of Minutes:** None.

**B. Bills –September & October:** The following FY 2016 bills were approved:

Worcester Registry of Deeds	\$ 2.00
Office Depot	\$ 65.54
Drew Manlove	\$ 42.80
	\$ 110.34

**C. Sign Recap & Related Forms:** Drew gave a draft copy of the FY 2016 Tax Classification Hearing packet to the Board for review. Drew will be presenting it to the Board of Selectmen at their meeting Tuesday, November 17, 2015. A motion to authorize Drew to sign any and all necessary forms through Gateway on behalf of the Board of Assessors was made by Marsha Platt and seconded by Ken Grew. Motion Passed.

**3. DISCUSSION ITEMS**

**A. Annual Worcester County Assessors Association Meeting:** Drew discussed the annual Worcester County Assessors Association Meeting that will be held on December 2, 2015 at the Salem Cross Inn. Drew informed the Board that, while at meetings, he has heard a lot of negative things being said about Grafton. Specifically, that it is a bad place to work and that the staff does not get along, when in reality, Grafton is a good place to work and the staff does get along, very well. Drew invited the Board to attend the annual meeting. The Board along with the staff in the Assessors' office will be attending the annual meeting.

**4. CORRESPONDENCE**

The Board was notified that the Planning Board sent out a Request for comments for an Application for Approval of a Modified Definitive Plan 2015-6: "Grafton Hill" Subdivision- Westerly Side Grafton LLC. This is a new development off of North Street and will have 23 residential lots. The Board did not comment as the deadline for comments has passed.

**5. ANY OTHER ITEM WHICH MAY LAWFULLY COME BEFORE THE BOARD**

None.

**6. MEETING DATES**

Tuesday, December 8, 2015 at 9:00 AM

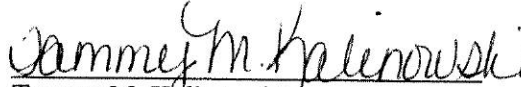
**7. EXECUTIVE SESSION**

None.

**8. ADJOURNMENT**

A motion to adjourn the meeting at 9:14 AM was made by Ken Grew and seconded by Marsha Platt. The motion passed.

Minutes typed and recorded by:

  
Tammy M. Kalinowski

Approved:

  
Drew Manlove

**EXHIBITS:**

- FY 2016 Schedule of Bills Payable, October 26, 2015 and November 3, 2015.
- FY 2016 Tax Classification Hearing Packet, 10 pages.
- Application of Approval of a Modified Definitive Plan, dated October 7, 2015, 10 pages; Locus Plan/Street Index of "Grafton Hill", dated October 7, 2015, 16 pages and Modified Subdivision, Clearview Drive, Storm Water Report, Dated September 30, 2015, 93 pages.